

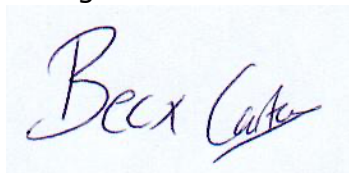
CLIFTON COMMUNITY COUNCIL

Clerk: Ms Becx Carter, 40 Windebrowe Avenue, Keswick, CA12 4JA – cliftonpc@outlook.com; 077866 78283

Dear Councillor

You are summoned to attend the Annual Council meeting of Clifton Community Council to be held on Thursday 18th May 2023 at 18:45 in the meeting room at Abbott Lodge to transact the business contained in the attached agenda.

Kind Regards



Becx Carter - Clerk to Clifton Community Council
Dated 4th May 2023

37/2023	Election of Chairperson
38/2023	Election of Vice-Chairperson
39/2023	Signing of Declarations of Interest To receive the signed Declarations of Acceptance of Office from all councillors after the uncontested election of the 4 th May 2023.
40/2023	Apologies for absence To receive and accept apologies and to note the reasons for absence
41/2023	Minutes of last Clifton Community Council meeting To authorize the Chairman to sign, as a correct record, the minutes of the Community Council Meeting held on 23 rd March 2023
42/2023	Declarations of Interest/requests for dispensation a. Register of Interests: <i>Councillors are reminded of the need to update their register of interests</i> b. To declare any personal interests in items on the agenda and their nature c. To declare any prejudicial interests in items on the agenda and their nature (<i>Councillors with prejudicial interests must leave the meeting for the relevant items</i>) d. To make any requests for dispensation
43/2023	Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any items of business which require exclusion of the press and public
44/2023	Public Participation i. To receive previously notified written public questions - This is at the Chairman's discretion and no decisions can be made on items brought to the attention of CPC under this item. ii. Clifton School & PTA iii. Westmorland & Furness Council (WaF)
45/2023	Clifton Community Councillor Vacancies To note that there are still 2 vacancies on Clifton Community council.

CLIFTON COMMUNITY COUNCIL

Clerk: Ms Becx Carter, 40 Windebrowe Avenue, Keswick, CA12 4JA – cliftonpc@outlook.com; 077866 78283

46/2023	Chairman’s Report 1. To receive and note the receipt of this 2. Devolution of assets																				
47/2023	Correspondence received response required 1. CALC EGM Delegated Authority Approval Required Correspondence received for information only: i. LGR updates (various)- <i>Circulated to all via email</i> ii. Cost of Living Support emails (various)- <i>Circulated to all via email</i> iii. CALC Newsletter- <i>Circulated to all via email</i> iv. M6 Lowther Bridge works- <i>Circulated to all via email</i>																				
49/2023	Village Hall Update i. To receive & discuss an update from Cllr Jonathan Davies.																				
50/2023	Clifton Community Council Business Plan 2024-28 To approve development of this document with a view to approval in Autumn 2023																				
51/2023	Neighbourhood Plan Update To receive an update on the Neighbourhood Plan Area designation process and to authorise the researching and application for funding as appropriate.																				
52/2023	Highways & Parish Maintenance Update i. To receive updates on any Highways related matters within the Parish. ii. Lengthsman/Parish Maintenance- To receive the resignation of the Harry Seddon and to consider future arrangements for this service. iii. Bus Shelter-Repairs/Warranty iv. Autospeed watch update																				
53/2023	Footway Lighting i. To consider taking action regarding the failure by EDC/ENW to reconnect the damaged light ii. To consider the ongoing contract for footway lighting devolution																				
54/2023	Planning i. Planning applications received from WaF for consultation: <i>Updated list to be circulated at the meeting if required due to timescales</i> ii. To note the below Planning Decisions received for Clifton Parish area iii. To discuss any other planning related matters - Concerns relating to the George & Dragon works																				
55/2023	Financial Matters i. To consider & authorize the below payments: <table><tr><th>Date</th><th>PAYEE</th><th>Budget line</th><th>Value</th><th>Action</th></tr><tr><td>11.5.23</td><td>Becx Carter</td><td>Expenses</td><td>£TBC</td><td>Approve</td></tr><tr><td>11.5.23</td><td>Autospeed watch</td><td>Renewal</td><td>£296.00</td><td>Approve</td></tr><tr><td>11.5.23</td><td>Cumbria Payroll Services</td><td>Payroll Services (movement to monthly)</td><td>£90.00</td><td>Approve</td></tr></table>	Date	PAYEE	Budget line	Value	Action	11.5.23	Becx Carter	Expenses	£TBC	Approve	11.5.23	Autospeed watch	Renewal	£296.00	Approve	11.5.23	Cumbria Payroll Services	Payroll Services (movement to monthly)	£90.00	Approve
Date	PAYEE	Budget line	Value	Action																	
11.5.23	Becx Carter	Expenses	£TBC	Approve																	
11.5.23	Autospeed watch	Renewal	£296.00	Approve																	
11.5.23	Cumbria Payroll Services	Payroll Services (movement to monthly)	£90.00	Approve																	

CLIFTON COMMUNITY COUNCIL

Clerk: Ms Becx Carter, 40 Windebrowe Avenue, Keswick, CA12 4JA – cliftonpc@outlook.com; 077866 78283

	11.5.23	Gareth Davidson/GCA Garden Services	Cutting of Clifton Pocket Park	TBC	Approve
	11.5.23	Rachael Kelly	Internal Audit	£50.00	Approve
	11.5.23	G Kerr	Fuel cost for removal of items from VH	£50.00	Approve
	11.5.23	CALC	Subscription	£220.94	Approve
	ii. To adopt the General Power of Competence for Clifton Community Council iii. To approve Standing Orders for the Clerks Salary & HMRC for the forthcoming financial year iv. To approve the Insurance quotation for the forthcoming year v. Approval of certificate of exemption 22/23 vi. Approval of Annual Governance Statements for 22/23 vii. Approval of Y/E Accounts for 31 st March 2023, statement of variations & signing of the Annual Governance & Accountability Return viii. Acknowledgement of the receipt of the internal audit report ix. To sign the relevant paperwork to apply for a Corporate Multipay Card				
56/2023	Policies To consider the re-adoption of the policies as listed below (no changes proposed) - Standing orders - Training Policy - Autospeedwatch Policy - Sabbatical Leave Policy - Record Management Policy - Recording of meetings policy - Health & Safety Policy - Grant Policy - Freedom of Information - Equality & diversity policy - Disciplinary & Grievance procedure - Data protection policy - Complaints procedure - Financial Regulations - Communications policy - Appraisal policy - Risk Management policy - Co-option procedure - Code of Conduct for Members - Serious Infectious Disease policy -				
57/2023	Date of next meetings To consider the date of the next Clifton Community Council meeting (July 2023)				